

## OFFICE CANDIDATE SCHOOL APPLICATION GUIDE

Ensure you work with your local Officer Recruiter, Command Career Counselor (enlisted applicants), and the SEAL Officer Community Manager (OCM) for package completion.

Additional information is located at [Navy.com](http://Navy.com) or the [OCS website](#).

SEAL Officer Applicants desiring to gain their commission through OCS must submit **TWO** separate applications:

- OCS Package to their Navy Recruiting Command (NRC) Officer Recruiter
- NSW Officer Package to the SEAL OCM

Review the **SEAL Officer OCS Application Sequence of Events** chart for further information about the application process for both NRC and NSW.

All enlisted applicants **MUST** be on permanent active duty throughout the selection process. Enlisted SEAL interested in applying for OCS, the SEAL Officer Selection Panel (SOSP) are targeting E-6 and below Sailors who have not yet started their LPO milestone tour. Waivers are routed to OPNAV N137 via the NSW Enlisted Community Manager.

### References:

OPNAVINST 1420.1B Chapter 4 (Officer Commissioning Programs Administrative Manual)  
PA 100D (SEAL OCS)  
MANMED P-117 Article 15-105 (Medical Requirements)  
MILPERSMAN 1210-220 (NSW Officer)  
MILPERSMAN 1220-410 (SEAL PST Requirements)

### NSW Officer Package Contents:

1. **NAVPERS Form 1210/9** - Office Data Card (ODC)
2. **N3M Letter** obtained from Naval Recruiting Command (NRC) **\*\*Civilians Only\*\***
3. **Commanding Officer's Endorsement Letter** **\*\*Active Duty Only\*\***
4. **PST Results Form**  
OCM office **DOES NOT** schedule PSTs for applicants. While challenge rate administrators are preferred (SEAL, EOD, Navy Diver), **any E-7 or above** can administer the PST if one is not available. PST should be current within 6 months of package submission.
5. **Resume or Curriculum Vitae**  
No specific format required. Include accurate contact information.
6. **No more than two (2) Letters of Reference (LOR)**
7. **Official College Transcripts**  
Do not mail transcripts to the OCM office. PDF copies are acceptable
8. **Last four (4) evaluation reports** **\*\*Active Duty Only\*\***
9. **DD2807-2** Civilian applicants request exam via their NRC recruiter/processor.  
**\*\*EKG/ECG and Chest X-Ray included\*\* REDACT SSNs**
10. **DD2808** Stamped "PQ for diving duty"  
**\*\*Dive medical officer signature is preferred yet not required to attend summer cruise but IS required for final accession into NSW\*\* REDACT SSNs**

**Submit OCS Package via NRC Officer Recruiter**

Submit all NSW package items as the following to [SEAL\\_Apply@navy.mil](mailto:SEAL_Apply@navy.mil):

NAVPERS 1210/9 ODC – Digital PDF

All other documents in single, numbered order PDF

Send via encrypted e-mail if possible, understanding the risk involved unencrypted  
Verify receipt of both within 96 hours of submission